

Questions and answers

Project: *Local Implementation of the Kunming-Montreal Biodiversity Framework in the Nordics*

Answered 04.08.2025

- 1. Will the working language of the network be English, or is the intention that the supplier be able to manage the network in two Nordic languages in addition to English? (On page 8, the languages listed are "English and two Nordic languages with additional summaries in Finnish and Icelandic".)**

Answer: *The working language of the network will be English or one of the Scandinavian languages. The reference on page 8 to "English and two Nordic languages with additional summaries in Finnish and Icelandic" relates specifically to materials to be disseminated in the Nordic region. These dissemination materials should be available in English and two Scandinavian languages, with additional summaries provided in Finnish and Icelandic.*

- 2. On page 5, it says that a communication strategy is to be developed and initiated, but the list of deliverables further up on that page does not include communications products except for the final report. Should the proposal cover the implementation of the communication plan, i.e. production and dissemination of communication products, social media management, etc?**

Answer: *Yes – the proposal should include the communication strategy. This means it should cover not only the development of the strategy but also the production and dissemination of communication products, such as social media content, articles, and other outreach materials, as well as overall social media management. It is important to note that the communication strategy is integrated into the project from the very beginning.*

Answered 21.08.2025

- 3. The NCM Standard terms and conditions for Nordic Council of Ministers' project contracts states that:**

"Only according to agreement and to a limited extent can funds be allocated

to cover for overheads in the budget. Overheads must be substantiated and can only contribute to supporting the professional activities of the work.”

As this project is subject to public procurement I would like to verify that the term above does not apply in the case of a normal service procurement and that all costs for the organisations can be included in the budget. Can you please verify if this is correct.

Answer: I can confirm that the limitation on overheads stated in the Nordic Council of Ministers’ standard project contract terms does not apply in this case.

Answered 24.08.2025

4. Hvor mange deltagere skal konferencen kunne rumme? (I fald leverandøren skal afholde udgifter til forplejning etc.)

Svar: Det er op til jer at vurdere, hvad der passer til scopet i jeres forslag. Vi vil dog anbefale, at der planlægges kapacitet til mindst 200–300 deltagere.

5. Hvilken model anvender I til at evaluere pris?

Svar: Ifølge færøsk lovgivning skal prisen vægte 50 % i vurderingen af projekterne.

Derudover foretages en helhedsvurdering baseret på følgende kriterier:

- Forståelse af opgaven (15 %)
- Kompetencer og erfaring (15 %)
- Relevans og metode (10 %)
- Kommunikation (10%)
- Tilbudt pris (50 %)

Hvert tilbud vil blive bedømt inden for disse kriterier, og den samlede vurdering vil ske ud fra vægtningen ovenfor.